



To: Prospective Supplier

From: Kip Smalligan, Sr. Strategic Sourcing Specialist, Procurement Services
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Date: April 14, 2016

Subject: Request For Proposal #216-39
Gas Kilns for Art & Design Department
ADDENDUM #1

Grand Valley State University would like the awarded supplier to have a representative present at GVSU when the kilns are delivered to inspect for damage and verify arrival in good condition. Please include this service in your proposal.